

ISLE OF ANGLESEY COUNTY COUNCIL	
NAME OF COMMITTEE:	DEMOCRATIC SERVICES COMMITTEE
DATE OF MEETING:	29 March 2017
TITLE:	ICT provision for Members
PURPOSE OF REPORT:	Recommendations for New Council
AUTHOR:	HEAD OF DEMOCRATIC SERVICES

1) Background and context

- a) The Democratic Services Committee has responsibility for ensuring that elected Members are given as much support as is necessary to enable them fulfil their duties effectively. The Council needs to agree what equipment will be issued to Members after the May elections to support roles.
- b) Since 2013, Members have embraced the use of technology and a move to paperless ways of working. All Members were issued with iPads in 2013 and a few iPads have been replaced during the past 12 months. The vast majority of iPads need replacing to keep up with technology. These devices currently have a sim card for remote access to Wi-Fi.
- c) At present, the Council pays for a broadband connection to Members at home. This is not consistent with other authorities. Rental costs equate to 15k per annum or 75k during the term of the new Council. Group Leaders are recommending that this should cease and that Members use their own private broadband for Council business in the new Council.

2) New devices and options

In addressing ICT requirements for Members following Council elections in May, it is recommended that new iPads (9.7 inch models – same size as current devices issued) with sim card for wi-fi access be provided but with additional functionality. This is supported by Group Leaders.

What improvements do new devices offer for Members?

- Ability to access corporate file share for secure and resilient storage of documents – documents can be centrally distributed by the Member Support Officer rather than emailed or printed.
- Ability to access MonITor, the Council's Intranet pages allowing access to policies, procedures and other Council resources.
- Provision of a suite of enterprise applications including corporate email and calendar, document editing capability.

- Improved security of the device and data through deployment of Mobile Iron device management system.
- The devices will be set up on the Council's new service provider, EE which has a substantially improved data coverage compared to the previous provider.
- The current devices have reached the end of their support roadmap and will need to be withdrawn as Apple cease to provide security updates, therefore replacement devices will be required to maintain the savings made on printing and postage of papers.

3) Cost

The cost of new devices and relevant licences /rental will be approximately 44k over 4 years. However, costs can be offset by savings on annual broadband charges. (see C above).

Issuing new IPad devices to Members with added functionality is supported by Group Leaders. There is a budget of 12k per annum to cover costs.

4) Training and support

This will be priorities after the election and ICT staff will be providing 1-1 support for Members to enable full use of devices.

5) Members using own devices for accessing Council emails

Some Members currently use their own equipment at home to assist with Council business. Should members wish to continue using own devices for Council business it will be necessary for equipment to satisfy certain criteria:

- Windows 8 or above
- Windows updates enabled
- Recognised commercial Anti-Virus with updates
- Broadband connection at home of at least 1 Mb/s
- Providing Council email via Cwmwl Mon allows improved security and resilience of email as opposed to the older Web Mail solution which must soon be withdrawn.

If the above is satisfied, the Council will provide Members with a security VASCO token for each device – cost is approximately £100 and include 3 year maintenance.

6) Recommendations

- 1) That the Council ceases to pay for broadband connections for Members after Council elections in May 2017 and that Members use their private broadband at home for Council business.
- 2) That all Members be issued with new IPad devices and that costs be met from Council funds (3 above).
- 3) To prioritise training and support for Members in relation to the use of I pads following Council elections.

4) To confirm that certain criteria needs to be met if Members use own devices (5 above).

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18/3/17